

Article 33
NON-CREDIT (ADULT) EDUCATION

- 33.1 This article applies only to Non-Credit (Adult) Education faculty employees who possess the appropriate minimum qualifications as set forth by the Board of Governors and who are employed to teach non-credit adult education classes for which the Board claims state apportionment.
- 33.2 Non-Credit (Adult) Education faculty shall be responsible for meeting their assigned classes on time and regularly. They shall also be responsible for class preparation, all required record keeping, and the preparation of all necessary local and state reports.
- 33.3 A “full-time load” for Non-Credit (Adult) Education faculty shall be twenty-two class hours per week.
- 33.4 Part-time temporary Non-Credit (Adult) Education faculty shall be paid according to the Part-Time Faculty Hourly Salary Schedule for Non-Credit (Adult) Education, Appendix E. All new part-time temporary Non-Credit (Adult) Education faculty members shall be placed on the appropriate column and step of the salary schedule. To become eligible to advance to a subsequent step a part-time Non-Credit (Adult) Education faculty member must perform satisfactorily for one year and accumulate 770 class hours of work. All eligible part-time Non-Credit (Adult) Education faculty members shall be advanced to the next appropriate step at the beginning of the quarter immediately following the completion of the required class hours of work.